

**Meeting Minutes of the
Addison County Regional Planning Commission's Annual Meeting
Wednesday, May 8, 2013**

ACRPC held its Annual Meeting at Mary's on Baldwin Creek in Bristol Vermont on May 8, 2013 with Harvey Smith, the Chair, presiding.

ROLL CALL:

Addison:

Bridport: Ed Payne
Andrew Manning

Panton: Jamie Dayton

Bristol: Garland Chico Martin
William Sayre
Peter Grant

Ripton: Jeremy Grip

Cornwall: Jim Duclos

Salisbury:

Ferrisburgh:
Goshen: Jim Pulver

Shoreham:

Starksboro Richard Warren

Leicester:

Vergennes:

Lincoln: Steve Revell
David Ludwig

Waltham:

Weybridge:

Middlebury: Karl Neuse
David Hamilton
Susan Shashok
Monkton: Charlie Huizenga
Thea Gaudette
Wendy Sue Harper
New Haven: Harvey Smith

Whiting: Ellen Kurrelmeyer

Orwell:

CITIZEN INTEREST REPRESENTATIVES:

Addison County Farm Bureau:
Addison County Economic Development Corp:
Otter Creek Audubon Society:
Otter Creek Natural Resources:
Addison County Chamber of Commerce:

Kent Wright
Robin Scheu

Andy Mayer

ACRPC EXECUTIVE BOARD

Chair: Harvey Smith
Vice-Chair: Jeremy Grip
Secretary: William Sayre
Treasurer: Fred Dunnington
At Large: Steve Revell
Andrew Manning
Ellen Kurrelmeyer

STAFF

Executive Director: Adam Lougee
Assistant Director/GIS Manager: Kevin Behm
EM/Senior Planner: Tim Bouton
Transportation/Senior Planner: Daryl Benoit
Land use Planner: Claire Tebbs
Office Manager/Bookkeeper: Pauline Cousino
Regional Planner: Kevin Lehman

Addison County Regional Planning Commission

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6:30 PROGRAM: Kevin Harper, the owner and redeveloper of the Bristol Works! complex in the village of Bristol spoke regarding the inspiration behind his choice to redevelop Bristol Works!, the challenges that he has faced and still faces and how the Bristol Works! development can serve as a model for redeveloping other small underutilized facilities in other downtowns and villages in the region.

BUSINESS MEETING: Harvey Smith, the Chair, thanked Kevin for his presentation and for the tour of the facility that a number of Commissioners attended earlier in the afternoon and called the Annual Meeting to order at 7:45 to address the Commission's agenda.

I. Election of Officers:

1. Report of the Nominating Committee concerning Executive Board Nominations. Adam Lougee gave the report of the Nominating committee on behalf of its Chair, Ellen Kurrelmeyer. He reported that the nominating committee had met and had selected the slate of officers and directors noted below to serve for a one year term:

Harvey Smith, Chair
Thea Gaudette, Vice Chair
Bill Sayre, Secretary
David Hamilton, Treasurer
Chico Martin, Member at large
Steve Revell, Member at large
Andrew Manning, Member at large

Since several current officers were on the slate to be elected, Harvey asked Adam to run the election. Adam opened the floor to additional/alternate nominations. The Commission did not propose any other nominations. Adam closed the floor to nominations and asked for a vote on the slate of officers and directors presented. **By voice vote, the Commission unanimously elected the slate of the Executive Board as noted above.**

- II. Vote on the Workplan and Budget for 2014. – Adam redistributed copies of the proposed Workplan and Budget. He noted that the Workplan was exactly the same as that which the Commission had discussed at its April meeting. Adam also noted that the Budget was nearly identical to the Budget he had presented in April. Adam noted that he had changed one figure; he had added roughly \$1,000 of revenue to the amount that ACRPC expected to receive from DHCD. Harvey asked if anyone had any questions regarding the proposed Workplan or the Budget for fiscal year 2014. Hearing no questions he requested a motion to approve the Workplan and Budget for FY 2014. Steve Revell moved to pass the Workplan and Budget for FY 2014 as presented. Thea Gaudette seconded the motion. The motion passed unanimously on a voice vote.

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



- III. Remarks of the Executive Director. Adam Lougee, ACRPC's Executive Director thanked the commissioners for their support and then thanked each staff member individually for the work that they had done, highlighting some of the best projects or work that each had initiated or supported within the last year. In particular, Adam thanked Kevin Lehman for his work at ACRPC and acknowledged that Kevin was leaving for a new job at Sun Common after this meeting.
- IV. Remarks of the Chairman. ACRPC's Chair, Harvey Smith thanked the Commissioners for their involvement and highlighted some of the work that the commission had accomplished during the past year.
- V. The Bertha Hanson Award. Harvey Smith presented the Bertha Hanson Award for Community service to this year's winner Andrew Manning of Bridport. Harvey noted Andrew's commitment to the Commission as exhibited by his long tenure and work on 4 committees each year, including the Executive Board, and TAC, Local Government and Act 250 Committees. He praised Andrew's constructive and reasoned approach to seeking consensus in Commission meetings as an example of the attributes Andrew brings to his service at the Commission. Andrew accepted the award with gratitude and good humor.
- V. **Adjourn:** There being no further business; **Harvey adjourned the meeting at 8:35 p.m.**

Respectfully Submitted,
Adam Lougee
Executive Director