

**Meeting Minutes**  
**Addison County Regional Planning Commission**  
**Wednesday, July 10, 2013**

*ACRPC held its Monthly Meeting at ACRPC's office on 14 Seminary Street in Middlebury on July 10, 2013 with Harvey Smith of New Haven, presiding.*

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**ROLL CALL:**

<i>Addison:</i>		<i>Panton:</i>	James Dayton
<i>Bridport:</i>	Ed Payne	<i>Ripton:</i>	
<i>Bristol:</i>	Bill Sayre Peter Grant	<i>Salisbury:</i>	Tom Scanlon
<i>Cornwall:</i>	Jim Duclos	<i>Shoreham:</i>	
<i>Ferrisburgh:</i>		<i>Starksboro:</i>	
<i>Goshen:</i>	Jim Pulver	<i>Vergennes:</i>	
<i>Leicester:</i>	Lynn Bisbee	<i>Waltham:</i>	
<i>Lincoln:</i>		<i>Weybridge:</i>	
<i>Middlebury:</i>	David Hamilton Ted Davis	<i>Whiting:</i>	Ellen Kurrelmeyer
<i>Monkton:</i>	Thea Gaudette Charlie Huizenga		
<i>New Haven:</i>	Harvey Smith		

*Orwell:*

**CITIZEN INTEREST REPRESENTATIVES:**

<i>Addison County Farm Bureau:</i>	Kent Wright
<i>Addison County Economic Development Corp:</i>	Harvey Smith
<i>Otter Creek Audubon Society:</i>	John Meakin
<i>Otter Creek Natural Resources:</i>	
<i>Addison County Chamber of Commerce:</i>	

**ACRPC EXECUTIVE BOARD**

*Chair:* Harvey Smith  
*Vice-Chair:* Thea Gaudette  
*Secretary:* William Sayre  
*Treasurer:* David Hamilton  
*At Large:* Steve Revell  
Andrew Manning  
Chico Martin

**STAFF**

*Executive Director:* Adam Lougee  
*Assistant Director/GIS Manager:* Kevin Behm  
*EM/Senior Planner:* Tim Bouton  
*Transportation/Senior Planner:* Daryl Benoit  
*Land use Planner:* Claire Tebbs  
*Office Manager/Bookkeeper:* Pauline Cousino

**No public program – Harvey noted that Kevin Behm, Assistant Director, would be taking Adam’s place, who is attending another meeting.**

**Business Meeting:**

- I. Approval of the Minutes: Charlie Huizenga of Monkton moved the minutes of the June 12, 2013 meeting. Ellen Kurrelmeyer of Whiting seconded the motion. The Commission passed the minutes by voice vote with David Hamilton abstaining.**
- II. Executive Board Minutes:** Harvey noted that the minutes were contained in the package sent to everyone and handed out for informational purposes. Harvey asked if anyone had any questions regarding the Executive Board Minutes. Hearing no questions, Harvey moved to the next item on the agenda.
- III. Treasurer’s Report:** Kevin handed out the treasurer’s report dated as of July 10, 2013 (The balance Sheets listed current balances as of today; the monthly budget reflects activity through May). Kevin briefly explained the line items and offered to take any questions on the Treasurer’s report. Lynn Bisbee, Salisbury, noted that she didn’t see the town assessment for Salisbury listed in the receivables. Kevin responded that all the town assessments are rolled into the first item and the other town invoices listed are for individual town projects. **Thea Gaudette of Monkton moved to accept the Treasurer’s report as presented. Ellen Kurrelmeyer of Whiting seconded the motion, which passed unanimously.**
- IV. Committee Reports:**

Act 250: Ellen gave the ACT 250 report as follows:

**New Applications:**

1. On April 26, 2013 Middle Road Ventures filed an application before the Public Service Board for a Certificate of Public Good to permit the construction of a 500 kW solar generation facility off of Middle Road in Middlebury, Vermont. The PSB has decided to treat this as a full application rather than a limited scope as requested by the Petitioner. The Pre-hearing conference was held on June 25<sup>th</sup>. A hearing is set for July 18<sup>th</sup>, 2013 at 7:00 p.m. at the Middlebury Police Station. (I would like the Act 250 committee to meet briefly to discuss the application and will set something up. In the meantime, Kevin B has the file if you would like to look at the project. )
2. On May 23, 2013 Claudi Orlandi filed an after the fact application for a dog breeding kennel on Monkton Road in Monkton. The district 9 Commission shall treat the application as a minor unless a party objects prior to June 3rd. A neighbor has objected to the project. A hearing will be held at the Monkton Town offices on July 10<sup>th</sup> at 9:45 immediately following a site visit at 4706 Monkton Road at 9:00 a.m. (I do not plan to attend as I consider this a very minor application).
3. On June 12<sup>th</sup>, 2013 Theodore Palmer filed an application for a construction storage yard on Turkey Lane in Monkton. This will be treated as a minor application unless a party objects on or before July 19<sup>th</sup>, 2013.

**Approvals or Denials:** On July 1, 2013 the District 9 Environmental Commission issued a permit to Steve Dupoise for the construction of buildings 3, 4 and 5, (existing) and new building 8 at the storage facility he owns on Route 7 in New Haven.

**Other:** On July 2, 2013 the District 9 Environmental Commission issued an Administrative Permit to the Lodge at Otter Creek allowing them to subdivide the existing property into 5 lots.

Energy: No meeting.

Local Government: Harvey noted that regional approval of the Salisbury Town Plan is under New Business.

Natural Resources: Kevin reported the next meeting will be July 23<sup>rd</sup>.

Transportation Advisory Committee: Thea Gaudette reported that the committee reviewed the TAC grant applications and awarded \$20,000 to Ripton for a flood mitigation study of Peddler Bridge Road. She noted that there is \$15,000 remaining for an additional grant and encouraged towns to apply with suitable projects before August 9<sup>th</sup>.

V. **Joint Partners Report:** Harvey noted that economic development will have a meeting on July 19<sup>th</sup> with a facilitator to assist in developing creative ideas for business growth.

VI. **Delegate/Staff Recognition/ Project Highlights:** Harvey introduced Tom Scanlon of Salisbury and John Meakin representing the Otter Creek Audubon Society and asked each to say a little about themselves. Tom noted that he is a Select Board member in Salisbury and also works in the zoning office in Middlebury. John lives in Weybridge and has been a birder for over 40 years. He is a retired engineering professor from the University of Delaware.

VII. **Old Business:**

Update concerning Vermont Gas pipeline: Harvey provided a brief summary of where ACRPC stood in the Vermont Gas process. He stated that Adam has been in discussions with Vermont Gas to develop a Memorandum of Understanding (MOU) containing stipulations which will be agreed-to by both parties. Kevin identified text in the draft document which has not yet been accepted. Harvey asked the members to review the document for discussion at the meeting or to provide comments to the Executive Board prior to their next meeting. Several comments were made concerning a recent Shoreham meeting and it was pointed-out that the draft MOU is only concerned with Phase I of the project. The transmission line south of Middlebury is the subject of Phase II. It was mentioned that the draft MOU does not address all the natural resource concerns that were raised by the Commission. These impacts had been considered, but the Executive Board and Adam had considered the cost and time needed to hire experts to present testimony and decided to defer protection of these resources to the appropriate state agencies and the required permits. The agencies have expert staff and

the concerns raised by the Commission are available for agency evaluation. **David Hamilton of Middlebury motioned to empower the Executive Board to act on finalizing the MOU and to evaluate and incorporate member concerns as appropriate. Charlie Huizenga seconded the motion, which passed unanimously.**

Workplan with the Agency of Commerce: Kevin provided the draft **FY14 Regional Planning Commission Work Plan** of the State Agency of Commerce and Community Development's contract with the RPCs. He briefly described the identified tasks:

1. Information Gathering and Gap Analysis
2. Regional Plan review
3. Municipal Assistance
4. Act 250/248 Participation
5. Regional and state Issues Participation
6. RPC Core Functions

Kevin stated that recent contracts with the state have stressed the development and use of performance measures to track progress on statewide goals.

Programs for next year: Harvey asked the commissioners for ideas for public presentations in the coming year. Several ideas were offered including: Invasive species issues, an alternative energy financing program with SunCommon and possibly ACORN and an alternative energy 'futures' program addressing current and future in-county energy needs as discussed in our regional plan. The request of a prior delegate to present the impacts of conventional farming was also considered with perhaps a contrasting view presented as well.

Other: None.

#### **New Business:**

Committee Assignments: Harvey asked each of the Commissioners to please think about the Committee they would like to serve on next year. Kevin noted that the committee forms were mailed in the meeting packet with a description of each committee. He noted that Transportation Advisory Committee members must be appointed by their Select Board. Several members returned forms during the meeting.

Vote on the Confirmation of the planning process in Salisbury and regional approval of the Salisbury Town Plan: Thea Gaudette, Local Government Committee Chair, discussed the recent hearing in Salisbury on regional approval of their adopted town plan. She noted that just as the state recently reviewed our regional plan, municipal plans are also reviewed. The regional commission confirms that municipalities are involved in an ongoing planning process and that municipal plans adhere to the statutory elements under 24 VSA § 4382.

Lynn Bisbee of Leicester asked about the primary Lake Dunmore issues in the Salisbury plan. Thea responded that private road issues along Lake Dunmore are addressed in the plan. The

issues are private roads vs. driveway construction, emergency vehicle access and road maintenance for water quality.

**Thea Gaudette of Monkton motions to confirm Salisbury's planning process and approve the Salisbury Town Plan. Ed Payne of Bridport seconds the motion, which passes with Tom Scanlon of Salisbury abstaining.**

Meeting Calendar 2013-2014: Kevin reminded delegates that Adam had prepared a calendar of Commission meeting dates for their convenience in the board packet. The normal meeting date is the 2<sup>nd</sup> Wednesday of the month at 7:30.

Other: None.

**IX. Members Concerns**: None.

**X. Adjourn**: Peter Grant of Bristol moved to adjourn the meeting, Charlie Huizenga of Monkton seconded the motion. The motion, passed unanimously and the meeting was adjourned at 9:10 p.m.

Respectfully Submitted:

Kevin Behm, Assistant Director/ GIS Manager