

Meeting Minutes
Addison County Regional Planning Commission
Wednesday, June 8, 2016

ACRPC held its monthly meeting at its office on Seminary Street in Middlebury with the Chair, Thea Gaudette of Monkton, presiding.

ROLL CALL:

Addison:

Bridport: Andrew Manning

Orwell: Stephanie Corey
Dave Larsen

Bristol: Peter Grant
Chico Martin

Panton: Jamie Dayton

Cornwall: Jim Duclos

Ripton: Jeremy Grip

Ferrisburgh: Tim Davis
Arabella Holzafel

Salisbury: Tom Scanlon
Barrie Bailey

Goshen:

Shoreham: Nick Causton

Leicester: Diane Benware

Starksboro: Richard Warren
Marjorie Dickstein

Lincoln: Steve Revell

Vergennes: Mel Hawley
Shannon Haggett
Cheryl Brinkman

Middlebury: Karl Neuse
Ted Davis
David Hamilton
Ross Conrad

Waltham:

Weybridge: Ron Crawford

Monkton: Thea Gaudette
Wendy Sue Harper
Steve Pilcher
Charlie Huizenga

Whiting: Ellen Kurrelmeyer

New Haven: Harvey Smith
Susan Smiley

CITIZEN INTEREST REPRESENTATIVES:

Addison County Farm Bureau:

Kent Wright

Addison County Economic Development Corp:

Harvey Smith

Otter Creek Audubon Society:

Ron Payne

Otter Creek Natural Resources:

Paul Wagner

Addison County Chamber of Commerce:

ACRPC EXECUTIVE BOARD

Chair: Thea Gaudette

Vice-Chair: Jeremy Grip

Secretary: Ted Davis

Treasurer: David Hamilton

At Large: Chico Martin

Diane Benware

Nick Causton

STAFF

Executive Director: Adam Lougee

Assistant Director/GIS Manager: Kevin Behm

EM/Senior Planner: Tim Bouton

Transportation Planner: Josh Donabedian

Land use Planner: Claire Tebbs

Office Manager/Bookkeeper: Pauline Cousino

Addison County Regional Planning Commission

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7:30 BUSINESS MEETING: Thea Gaudette, the Chair, called the monthly Meeting to order at 7:33 to address the Commission's agenda.

- I. Approval of the April 13, 2016 minutes:** Ellen Kurrelmeyer moved approval of the minutes. David Hamilton seconded the motion. The minutes, as amended, passed unanimously by voice vote.

Approval of the May 11, 2016 minutes: Tom Scanlon moved approval of the minutes. Ross Conrad seconded the motion. Andrew Manning noted that the minutes needed to be amended to reflect he was present at the meeting. The minutes, as amended, passed unanimously by voice vote.

- II. Executive Board Minutes:** Thea noted that the Executive Board minutes are in the package for your information.

- III. Treasurer's Report:** Adam noted that the Treasurer's report dated as of June 8, 2016 (The Balance Sheet lists current balances as June 8th; the monthly budget reflects activity through the end of May 2016). Adam noted that cash balances are good and that revenues are behind expenses. However, he also noted we have not billed revenues for the month of May. Also, because next month, June is the end of the quarter, our receivables are also up. Accordingly, he believes we will end the year in decent shape and will focus on revenues over the next month to achieve that goal. Adam offered to take any questions on the Treasurer's Report. **Tom Scanlon moved to accept the Treasurer's Report as presented. Jeremy Grip seconded the motion, which passed by a unanimous voice vote.**

IV. Committee Reports:

Act 250:

Applications:

1. 5/6/2016; Received an application from Green Mountain Power to reconductor 3.7 miles of a 46kv transmission line running between the Smead Road substation in Salisbury and the Quarry Road substation in Middlebury. This includes replacement of no more than 10 poles, none of which will exceed the current heights by 10ft. The Act 250 committee reviewed the 45-day notice and found no objection to the plan at that time. (No action necessary)
2. 5/31/2016: Received an application from SunEdison Origination 1 LLC to construct a 347 kw solar array at 690, Route 73 in the Town of Orwell. The project will lie 618 ft. rearward of an existing array. The nearest residence will be 1062 ft. from the site. The landscape architect drawings indicate that the array will sit somewhat higher than the existing one and be more visible from some viewpoints. At the distance from the road and the nearest residence, the array's aesthetic impact will be relatively small. (No comments have been received from committee members. No action necessary)
3. 4/29/2016: Received an application from Verizon Wireless for replacement of an existing tower located on Chipman Hill in Middlebury. The current tower is owned by the Town

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



of Middlebury and is filled to capacity. The existing tower is 2.5 ft. lattice structure, the top of which is 160 ft. above ground level. Verizon leases space from that tower. The new tower will be 12 ft. at the base and taper to the same height and width as the current tower. Once completed, existing antennas will be migrated to the new tower and the old one removed. The Town will continue to be the owner of the tower once completed. Middlebury supports this project. (No action necessary)

45 day notices;

6/6/2016; Received a 45 Day notice from VT Green Line (Anbaric) of the intent to construct a 400kw DC line from Beekmantown N.Y. to New Haven, crossing under Lake Champlain, running underground through Ferrisburgh and New Haven before ending at a 5-acre converter station near an existing substation off Route 17 in New Haven village. Committee will review the 45-day notice for conformance with the regional plan at its next meeting 7/6/2016.

Other:

1. The committee did not meet in May, however, members were asked to review the applications and provide input prior to the full commission meeting.
2. The committee has held off on making any recommendations for Town Plan or Regional Plan language until S-230 the energy siting bill comes to pass. The governor vetoed the bill and the legislature will take it up at a reconvening on 6/9/2016. Once the results are in the Act 250 and energy committees will hold a joint meeting to confer and identify further actions necessary.

Energy: Jeremy Grip noted that next month's meeting will also be a joint meeting between the Act 250/Section 248 and Energy committees.

Local Government: No meeting.

Natural Resources: Wendy Sue Harper reported that the committee met just prior to tonight's meeting. It reviewed the forestry bill that passed the legislature, water quality issues and the new geological survey for Monkton.

Transportation Advisory Committee: Thea reported that the TAC had received a presentation regarding the progress to date on the Middlebury Rail Bridges. She also noted it had awarded the transportation Plan rewrite to Dubois and King and held a kickoff meeting for that project on June 1st.

Plan Re-write: No Meeting.

V. **Joint Partner's Report:** No report.

VI. **Delegate/Staff Recognition/ Project Highlights:** Thea recognized several new delegates and alternates including:

Stephanie Corey – Delegate Orwell
Dave Larsen – Delegate Orwell
Marjorie Dickstein – Delegate Starksboro
Cheryl Brinkman – Alternate Vergennes

Each new member introduced themselves. Thea welcomed all of them to the Commission.

Adam handed out a project highlight sheet. He noted a number of the projects Claire is wrapping up for the fiscal year, including the Vergennes Master Plan, the Addison Plan and the Middlebury Stormwater plan for the Washington Street Area, which she will present to the commission next month.

VII. Old Business:

Vote on the Proposed Workplan and Budget: Adam distributed a copy of the proposed workplan and budget. He noted that it is substantially the same as the proposal he distributed to the full commission prior to the annual meeting. Adam noted he had two proposed changes in the revenue portion of the budget. In the line for the transportation budget, Adam noted ACRPC would receive a slight increase in funding so that number would rise \$3,650 to a new figure of \$166,700 and that the “Other new revenue” at the bottom of the page would rise by \$4,000 to a new figure of \$5,500, raising the total new revenue to \$695, 934. The Expenses would not change, but a contingency will be added to balance the budget based on the new revenue. Adam also walked through the Budget and workplan with the commission and took questions. At the end of the discussion, Peter Grant moved to approve the Workplan and Budget for FY2017. Ellen Kurrelmeyer seconded the motion, which passed unanimously.

Other: None.

New Business:

Remarks of the Chair: Thea Thanked the Commission for all its work and said good bye. She noted that the Commission achieved important work for the community and reminded the commissioners to embrace that fact that reasonable people can disagree civilly, thoughtfully and courteously.

Other: **Richard Warren moved that Adam draft a resolution formally thanking Thea for all her work over a significant period of years. Barry Bailey Seconded the motion, which passed unanimously.**

VIII. Adjourn:

There being no further business; **Peter Grant moved adjournment. Ellen Kurrelmeyer seconded the motion. All voted in favor. The Commission adjourned its meeting at 8:30 p.m.**

Respectfully Submitted,

Adam Lougee
Executive Director