

DRAFT

ADDISON COUNTY REGIONAL PLANNING COMMISSION FULL COMMISSION MEETING MINUTES SEPTEMBER 14, 2016

7:30 PUBLIC PROGRAM: Chair, Jeremy Grip called the monthly meeting to order at 7:30 to address the Commission's agenda.

Jeremy welcomed and introduced guest speaker Leslie Pelch, Outreach Coordinator, Vermont Center Geographic Information (VCGI). Leslie explained VCGI's role in collecting mapping data within the State and sharing it with the community. Leslie explained she was here tonight to explain a new program VTrans is sponsoring to help Towns digitize their parcel data so VTrans can be more efficient in searching for Right of Way information. Parcel data is the data used to create real estate maps depicting ownership of each parcel of land. The goal is to create consistent parcel data for every municipality in the state over the next three years. VTrans will contract with mapping services to go to each municipality, gather data and build maps. If a municipality has current maps, the project will pay for digital data, but not cartography. If maps are old or in poor condition, the project will pay for majority of improvements. The project will also match grand list and parcel data. They are looking at a February start date.

- Benefits:
1. Tax equity.
 2. Improved local and regional planning.
 3. Return on investment to State agencies.

A question and answer period followed the presentation.

Steve Pilcher: Monkton uses parcel data consistently. They currently use Dean Russell. This project covers one update—what happens over time?

LESLIE PELCH: This project will help existing contractors “**provided**” they use GIS data. Dean Russell will probably apply. After the project update, Monkton will need to continue to contract with their consultant to upgrade the data annually.

Peter Grant: Can you put towns together to look at parcels that cross town lines?

LESLIE PELCH: Yes, that should be a benefit of this project for consistent data. However, it will not resolve existing town boundary issues.

Ed Payne: How involved will the town officials be? How does it affect separate parcels combined only for tax purposes?

LESLIE PELCH: VCGI is still working on the contiguous parcel issue. We expect that all parcels should be in the data but inactive parcels may not show up for taxation. VCGI will make sure to involve towns, mappers, VTrans and the Tax Department in the contiguous parcel

discussion. The Project should resolve this issue, but it may lead to more work for the Lister in the short-term.

Andrew Manning: Will total acreage of parcels add up to total acreage of the town?

LESLIE PELCH: Yes, that is the goal in a perfect world, but there will be some errors. However, it should improve accuracy.

Jim Pulver: If a town has no map, will this create new maps from deed research?

LESLIE PELCH: Yes, the same methodology is used from deeds to create parcel maps.

Jim Pulver: Will National Forest land be treated the same as private land?

LESLIE PELCH: Yes, this is a data collection process—it should not change tax policy.

Diane Benware: What happens in the future?

LESLIE PELCH: The Project anticipates that towns will update their parcels annually. This should cost significantly less than creation (\$400-\$2000 per town/ per year). Money the State gives the towns for re-appraisal can be used for tax mapping.

Ron Crawford: How do you control, calibrate data so we know it remains “good” data?

LESLIE PELCH: The data standard will be tied to the state ortho-photos. Parcel data must “work” off the ortho-photos. Parcel data is not designed to be as accurate as a survey.

Karl Neuse: Does VTrans have the final say on which contractor performs the work for a town?

LESLIE PELCH: A town can keep the same contractor if it has one now. Otherwise, VTrans will choose one.

Karl Neuse: The contract should contain conflict resolution provisions between the town, the contractor and VTrans and provide that VTrans owns the data.

Ellen Kurrelmeyer: The Town of Whiting just contracted with NUMRIC to do parcel data; can the State pay?

LESLIE PELCH: If you have not paid NUMRIC yet, I think that VTrans may be able to pay. It would have to go through a bid process. If you have already been paid, you are probably “out of luck.” Please call me to discuss after the meeting.

Arabella Holzapfel: What if a town chooses not to participate within the three-year period?

LESLIE PELCH: We hope this will not happen; but, if push came to shove, VTrans could go in and look at public records.

If a town wants to participate, they should contact Leslie and get on the list.

Audience: How much will it cost the town in Lister's time to perform this project?

LESLIE PELCH: We do not know the answer to this question and cannot make a consistent estimate of a Lister's time. The town could help us by looking at the data standards and estimating what it will cost and send the requests for Lister's estimates to Leslie.

Mel Hawley: Made a suggestion to figure out the answer to the cost question for towns from the first towns completed.

LESLIE PELCH said it was a good idea. The Project is a three-year process, so in years 2 and 3, that information will be available.

Jeremy thanked Leslie Pelch for her time and closed the presentation at 8:35. The meeting was reconvened at 8:40.

BUSINESS MEETING:

I. Approval of Minutes. A motion by Tom Scanlon to accept the July 13, 2016 minutes, seconded by Peter Grant was approved by voice vote. Arabella Holzapfel, Jim Pulver, Holly Noordsy and Steve Pilcher abstained.

II. Executive Board Minutes: Jeremy noted that the Executive Board minutes are in the package for information purposes. If anyone has questions or concerns they can speak to a member of the Executive Board or to Adam.

III. Treasurers Report: A motion by Ellen Kurrelmeyer, seconded by Steve Pilcher to approve the treasurer's report as presented was approved.

IV. Committee Reports:

ACT250/248 Committee:

Energy Committee: The Energy Committee joined the Act 250 Committee.

Natural Resources: Arabella Hozafel reported that the Committee met to discuss the new Required Agricultural Practices rules to implement Clean Water Act submitted today.

Transportation Advisory Committee: Andrew Manning reported on the TAC grant for updating the ACRPC's Regional Transportation Plan. The Contractor will be holding public hearings later this month around the region. Exact locations and dates are in the newsletter. Andrew encouraged all to attend.

Local Government Committee: No activity this month.

V. Joint Partners Report: None this month.

VI. Delegate Staff Recognition: Adam referred the group to the newsletter. He noted that Bob McNary passed away this month. Bob was a member of the Commission and a current member of the TAC representing Ferrisburgh. Adam noted that the newsletter tribute contained a link to the Addison Independent and Bob's full obituary. Adam noted that the obituary and Bob's family did a much better job of eulogizing Bob than he could and encouraged all to look at the article.

VII. Old Business.

Committee selection announcements. Adam noted that the Executive Board had made committee assignments based on people's requests. The slate of each committee is in the Commission package. The Board tried to honor all requests. If someone would like to be on a committee and are not or would like to switch committees, they should speak with a member of the Executive Board or Adam.

Other. No other old business.

VIII New Business.

Proposed Bylaw Amendments. Adam referred the Commission members to their packet. He noted it contained proposed changes to the bylaws from the Executive Board. The proposal is in a strike/add format. Adam walked the Commission through the changes. Several members expressed concern over the Conflict of interest policy. They encouraged Adam to work with the Executive Board to further refine that policy and to bring it back again to the full Commission in October.

Energy Planning. Adam noted that ACRPC had received a contract to work on its Regional Energy plan over the next 18 months. He noted the grant is for \$30,000, payable in installments based on performance of certain tasks. Adam noted that staff had already started gathering background data and mapping information. Once it has good baseline data available, staff will share that with various committees on the commission and the general public to get their opinion and to make sure the plan accurately represents the region and conforms to the guideline requirements the Department of Public Service releases next month.

Other: No other new business.

IX. Member Concerns.

Holly Noordsy asked Adam if he had an opinion on the impacts to municipalities of the Public Service Board decision earlier that day granting Vermont Gas the ability to exercise eminent domain on public land. Adam noted he had not seen the decision yet. Adam agreed to review it and to work with Holly to understand decision on impacts.

On a motion to adjourn by Peter Grant, seconded by Karl Neuse and unanimously approved, the meeting was adjourned at 9:32 pm.

Respectfully submitted by:
Adam Lougee

DRAFT

ROLL CALL

ADDISON	D	Frank Galgano		PANTON	D	James Dayton	
	D				A	David Raphael	
	A						
	A			RIPTON	D	Jeremy Grip	✓
BRIDPORT	D	Edward Payne	✓		A	Marty Kulczyk	✓
	D	Andrew Manning	✓	SALISBURY	D	Tom Scanlon	✓
	A	Paul Miller			D	Mary Anne Sullivan	✓
	A	Mark Pumiglia			A	Barrie Bailey	✓
BRISTOL	D	William Sayre	✓		A		
	D	Peter Grant		SHOREHAM	D	Colin Davis	✓
	D	Christopher Lathrop			D	Nick Causton	✓
	A				A		
	A				A		
CORNWALL	D	Jim Duclos	✓	STARKSBORO	D	Richard Warren	✓
	D	Holly Noordsy			D	Marjorie Dickstein	✓
	A	Colin Kriwox			A		
	A	Stan Grzyb			A		
FERRISBURGH	D	Tim Davis	✓	VERGENNES	D	Mel Hawley	✓
	D	Arabella Holzafel	✓		D	Shannon Haggett	✓
	D				A	Bill Benton	✓
	A				A	Cheryl Brinkman	✓
	A						
GOSHEN	D	Jim Pulver	✓	WALTHAM	D	Thomas Yager	
	A	Chad Chamberlain			A		
LEICESTER	D	Diane Benware	✓	WEYBRIDGE	D	Ron Crawford	✓
	D	Ronald Fiske			A		
	A						
	A						
LINCOLN	D	Steve Revell	✓	WHITING	D	Ellen Kurrelmeyer	✓
	D	David Ludwig			A		
	A	Paul Forlenza					
	A						
MIDDLEBURY	D	Karl Neuse	✓	CITIZEN INTEREST REPRESENTATIVES			
	D	David Hamilton		AC CHAMBER OF	D	Sue Hoxie	
	D	Ted Davis		COMMERCE	A	Len Schmidt	
	A	Kathleen Ramsay		HOPE	D		
	A	Ross Conrad			A		
	A			OTTER CREEK	D	Ronald Payne	✓
MONKTON	D	Wendy Sue Harper	✓	AUDUBON SOCIETY	A	Marcia Parker	✓
	D	Stephen Pilcher					
	A	Charles Huizenga		AC FARM BUREAU	D	Kent Wright	✓
	A				A	Bill Scott	✓
NEW HAVEN	D	Harvey Smith	✓	OC NATR. RESOURCE	D	Jonathan Chamberlain	✓
	D	Jim Walsh		CONSERVATION DIST	A	Paul Wagner	✓
	A	Susan Smiley					
	A			AC ECONOMIC	D	Harvey Smith	
ORWELL	D	David Larsen	✓	DEVELOPMENT CORP	A		
	D	Stephen Corey					
	A	Ray Papandrea					
	A	Bob Bogden					

ADDISON COUNTY REGIONAL PLANNING COMMISSION

ACRPC EXECUTIVE BOARD

CHAIR : Jeremy Grip
 VICE-CHAIR : Diane Benware
 SECRETARY: Ted Davis
 TREASURER: David Hamilton
 AT LARGE : Nick Causton
 Tim Davis
 Steve Revell

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 ASSISTANT DIRECTOR/GIS DATA MANAGER: Kevin Behm
 SENIOR/EMERGENCY MANAGEMENT PLANNER: Timothy Bouton
 SENIOR/TRANSPORTATION PLANNER: Josh Donabedian
 PLANNER: Claire Tebbs
 OFFICE MANAGER/BOOKKEEPER: Pauline Cousino

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