



State of Vermont  
Program Development Division  
1 National Life Drive  
Montpelier, VT 05633-5001  
[www.aot.state.vt.us](http://www.aot.state.vt.us)

Agency of Transportation

[phone] 802-828-5609  
[fax] 802-828-5712  
[ttd] 800-253-0191

Wayne L. Davis  
Tel. (802) 828-5609  
[wayne.davis@state.vt.us](mailto:wayne.davis@state.vt.us)

June 26, 2013

**RE: 2014 Municipal Park-and-Ride Grant Program**

Dear Town Official:

The Vermont Agency of Transportation (VTrans) is soliciting proposals for the creation of small Park-and-Ride Facilities in Vermont communities. For the tenth year in a row the Vermont Legislature has provided funding to support the encouragement of local communities to develop small municipality owned and maintained Park-and-Ride Facilities. The 2014 Municipal Park-and-Ride Grant Program has been funded with \$250,000.00. These facilities will assist in the effort of reducing the number of single occupancy vehicles (SOVs) on the roadway, which in turn helps to reduce vehicle pollutants and traffic congestion.

In order to be eligible for this grant, the proposed facility must be located on Municipal, State or private (with lease) owned land, on or near a State Highway, available to commuters on a daily basis year round, provide parking for a minimum of ten vehicles, and will be owned and maintained by the local municipality. The grant funding is available for engineering and construction activities. If public transit is present nearby, collaboration with the provider is encouraged. Please note that grant awards are made in two payments; the first half of the grant award will be available once construction of the project has begun, with the second half paid after project is completed and accepted.

If your community has an interest in developing a Park-and-Ride Facility and would like to receive a grant to do so, please fill out the enclosed application and submit it prior to August 30, 2013. Communities that were unsuccessful in the past are encouraged to reapply. Developed plans are not necessary at this point. Depending upon the number of responses received, a small competitive process may be necessary to determine which towns will receive funding. Additional grant and development information will be provided to interested communities who have submitted applications. You can also find the application and information on-line at the following web site: <http://www.aot.state.vt.us/parknride/>

If you have any questions, I may be reached at the address or telephone listed above.

Sincerely,

A handwritten signature in blue ink that reads "Wayne L. Davis".

Wayne L. Davis  
LTF Project Supervisor



## 2014 MUNICIPAL PARK-AND-RIDE GRANT DEMONSTRATION PROGRAM

(a) The General Assembly finds that with increased demand for alternative transportation choices, the need to reduce the number of Singular Occupancy Vehicles, SOVs, and to reduce the amount vehicle pollutants dispersed into the air from the vehicular traffic, municipalities may need assistance in funding Park-and-Ride lot projects.

(b) Grants awarded under this section shall be for preliminary engineering, and construction only of Park-and-Ride lots in municipalities. Any Vermont municipality shall be an eligible applicant. The Agency of Transportation shall develop an application for this demonstration program and notify eligible participants of its availability.

(c) The Agency of Transportation shall develop criteria for approval of applications which shall include, but are not limited to:

(1) Land used must currently be owned by Municipality; (Land can be owned by State of Vermont with an 1111 Permit or private with minimum twenty year lease) Note that grant funds cannot be used for Right-of-Way or lease expenses.

(2) Lot location must be on or near a State Highway;

(3) Lot must be available for commuters use year around;

(4) Lot size must provide parking spaces for greater than 10 vehicles;

(5) Lot must be maintained by municipality;

(6) Eligible activities may be but not limited to gravel surface, paved surface, lighting and/or signing;

(7) Municipality will collaborate with Public Transit providers when an existing or planned transit route is present;

(d) The sum of \$250,000.00 is appropriated from the transportation fund to the agency of transportation for the purposes of this section.

# Vermont Agency of Transportation

## 2014 MUNICIPAL PARK-AND RIDE GRANT PROGRAM

### Application

Municipality: \_\_\_\_\_ Contact Person/Position: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax#: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

1) Proposed Site Description and Location Information

Owner of Proposed Site: Municipality: \_\_\_\_\_ State: \_\_\_\_\_ Private/Lease: \_\_\_\_\_

Proximity of closest State designated highway:

\_\_\_\_\_

Is there an existing Public Transit Route nearby(Y or N): \_\_\_\_\_ Public Transit Provider: \_\_\_\_\_

Proposed Lot Size (Spaces): 10-20 \_\_\_\_\_ 20-30 \_\_\_\_\_ Greater than 30: \_\_\_\_\_

Is location presently being used as an informal Park & Ride facility: (Y or N) \_\_\_\_\_

2) Proposed Work Desired for facility: (Check appropriate work)

\_\_\_\_\_ Grading and gravel surface \_\_\_\_\_ Asphalt Surface \_\_\_\_\_ Line Markings

\_\_\_\_\_ Signs \_\_\_\_\_ Engineering \_\_\_\_\_ Drainage Work

\_\_\_\_\_ Lighting \_\_\_\_\_ Other

3) Please attach a rough sketch of proposed Park & Ride Lot.

Total Estimated Cost to Design and Construct Proposal \$ \_\_\_\_\_

Design Cost \$ \_\_\_\_\_

Construction Cost \$ \_\_\_\_\_